



<b>2022-23 Workforce Stipend Program REQUIREMENTS AND PROCESS</b>	
<b>Eligibility Requirements</b>	<p><b>All participants must meet each of the following eligibility requirements:</b></p> <ul style="list-style-type: none"> <li>• Employed during the program year in a licensed, or license-exempt early learning setting/program/agency that is state-subsidized or accepts vouchers in Yuba, Sutter, and Colusa Counties;</li> <li>• Employed for 9 months (6 months for migrant programs and family, friend, and neighbor providers) during the enrollment year to maintain eligibility.</li> <li>• Work directly with children ages 0-5 years old a minimum of 12 hours per week, or supervise teaching staff and work directly with children for a minimum of 12 hours a week.</li> <li>• Yearly earnings less than \$60,000.</li> </ul>
<b>Enrollment Priorities</b>	<ol style="list-style-type: none"> <li>1. Level 1 priority will be given on a first come, first serve basis to providers taking college course work</li> <li>2. Level 2 priority will be given to family child care providers, family friend &amp; neighbor providers (FFN), those working with infant/toddlers, dual-language learners, special needs, tribal, and migrant children and families.</li> <li>3. Level 3 priority will be given to other providers who meet eligibility requirements.</li> </ol>
<b>Application/Orientation Workshop</b>	All applicants <b>must</b> attend a virtual Application/Orientation Meeting reviewing project requirements and guidelines.
<b>Professional Development Requirement</b>	<p>All participants:</p> <ul style="list-style-type: none"> <li>• Create a complete ECE Workforce Registry profile on the <a href="https://caregistry.org">caregistry.org</a> site.</li> <li>• Meet with an advisor/mentor 4 times during the program year, including an advising session to complete/update a professional growth plan or education plan. FFN providers meet for an advising session 2 times during the program year.</li> <li>• Completion of annual Keys to Quality Participant Survey.</li> </ul>
<b>CA Child Development Permit Stipend: \$100 stipend</b>	
<b>New/Upgraded Permit</b>	<ul style="list-style-type: none"> <li>• Participants must indicate an intent to apply for a permit on their Workforce Stipend Application.</li> <li>• Permit applications must be submitted during the current program year, July 1, 2022 – May 31, 2023.</li> <li>• Participant must provide documentation of application to Keys to Quality staff.</li> </ul>
<b>Workforce Stipend Component Requirements (choose one component)</b>	
<b>Family, Friend, &amp; Neighbor Provider</b>	<ul style="list-style-type: none"> <li>• Completion of a minimum of 6 hours of approved state health &amp; safety/child development training during the program year; <b>\$150 stipend</b>.</li> </ul>
<b>PD Pathway Component Completion of Approved Workshop/Training Pathway</b>	<ul style="list-style-type: none"> <li>• Completion of an approved Workforce Stipend Professional Development Pathway during the program year; <b>\$150 stipend</b>.</li> </ul>
<b>AA Degree Component 6 units towards an AA degree</b>	<ul style="list-style-type: none"> <li>• Complete a minimum of 6 units leading to an Associate Degree in Early Childhood Education or Child Development or higher permit in the fall (July 1, 2022 – December 31, 2022) or spring (January 1, 2023 – May 31, 2023); <b>\$500 stipend per semester</b>.</li> </ul>
<b>BA Degree Component 6 units towards a BA degree</b>	<ul style="list-style-type: none"> <li>• Complete a minimum of 6 units leading to a Bachelor's Degree in Early Childhood Education or Child Development permit in the fall (July 1, 2022 – December 31, 2022) or spring (January 1, 2023 – May 31, 2023); <b>\$1000 stipend per semester</b>.</li> </ul>
<b>Applications</b>	Available online at <a href="https://caregistry.org">caregistry.org</a> . Individuals should sign into the ECE Workforce Registry account, select Stipends & Pathways/Application and look for Yuba/Sutter/Colusa Keys to Quality. Due date Wednesday, November 30, 2022.
<b>Contact</b>	Child Care Planning Council of Yuba & Sutter Counties at 749-4040; <a href="mailto:tonya.byers@yubacoe.k12.ca.us">tonya.byers@yubacoe.k12.ca.us</a>

\*Stipend amounts are subject to available funding.

## PROJECT GUIDELINES

- Interested participants must meet all Eligibility Requirements;
- The project will only provide incentives for approved trainings for those participants enrolled in the FFN and PD Pathway components.
- The project will only provide incentives for ECE/CD and general education units required to complete an ECE/CD degree or to qualify for a new/higher CA Child Development permit, completed with a passing grade, "C" or better. BA students must be enrolled in a BA program to qualify for the BA stipend.
- ECE units in excess of the required amount to obtain a degree and higher permit will not be eligible for reimbursement;
- Incentives will be awarded after completion of all Project Participation Requirements;
- Incentives will be distributed in one payment (June/July 2023) for FFN/PD Pathway participants; and two payments (January/February 2023 and June/July 2023) for participants completing coursework;
- Incentives can increase or decrease based on funding;
- Incentives are considered taxable income;
- It is the participant's responsibility to contact the Child Care Planning Council when questions arise.
- All participants must have a current W-9 form on file with Yuba County Office of Education, and it is the participant's responsibility to contact the Child Care Planning Council if there is a change to participation information including the participant's address.

For more information and questions call 749-4040 or email: [tonya.byers@yubacoe.k12.ca.us](mailto:tonya.byers@yubacoe.k12.ca.us)

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